

# How to Give Talks

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**Mini-Project Talks (Feb. 24):** 5 min/person

**Talks on Your Main Projects:** 11 min/person

Febr. 26: ???????

March 3: ???????

Please feel free to ask for help!

## Goal:

convey ideas and concepts

→ be clear

→ get your audience interested

## Preparation:

- ▶ know subject (content same as first paper)
- ▶ slides (see more below)
- ▶ demo (if possible)
- ▶ practice (aloud, alone & for friend, time yourself)

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## Oral Presentation:

- ▶ volume
- ▶ right pace
- ▶ conversational style (do not just read, but use scientific jargon  
→ difficult → practice)
- ▶ vary intonation, stresses and pacing

## Non-Verbal (Body):

- ▶ use pointer
- ▶ eye contact
- ▶ facial expressions, gestures
- ▶ posture, breathing

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## Slides:

- ▶ latex beamer (intro today) (or similar tool e.g. powerpoint)
- ▶ main point?
- ▶ audience?
- ▶ large enough font
- ▶ use colors meaningful (e.g. no distracting background)
- ▶ content same as first paper: outline, intro & background, model, (simulation methods), summary
- ▶ repeat main points
- ▶ clear transitions (coherent thread)