

Web Search – An Application of Information Retrieval Theory

CSCI 335.01 Term Project
Teamwork Preliminaries

Fall 2006

Assigned: Friday August 25th, 2006

Due: Wednesday August 30th, 2006

Now that you have your team formed, this exercise is asking your team to develop a team guideline for your own team. This should be a group exercise that every one is present to discuss what the team wants to write. You may have a note-taker record the discussion and organize the writing into a final version. The guideline shouldn't be longer than three pages. This guideline will become the source of information on how your team will work. You may view this guideline as a *contract* that your team members should follow throughout the project duration. I'll keep this writing until the end of the project. The guideline should include at least the following. You may add others if you would like.

- Name of the team which should also be the name of the search engine you will build
- List of team members – each member may choose to sign on the paper
- Goals of the team – what you as a team would like to achieve
- Responsibility as a team member – what each member should do to make the team succeed, not only building a working search engine, but also having fun working in the team
- Meeting time and place – you are asked to meet at least twice a week
- Rules to deal with various issues
 - What if someone is missing the meeting(s)
 - What if someone is not carrying the load (not doing the fair share)
 - What if someone is carrying too much load (wants to do everything by himself/herself)
 - How to resolve conflicts in opinions